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भारत सरकार | Government of India

राष्ट्रीय एटलस एवं थिमैटिक मानचित्रण संगठन | National Atlas & Thematic Mapping Organisation

विज्ञान और प्रयोगिकी विभाग | Department of Science & Technology

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NOTICE

03/07/2025

04

In modification of the previous letter T- ExDp/1/2025-PES/1893 dated 16/06/2025, the revised Office Memorandum No. E-005900001/2/2024-Dir.....(copy attached), regarding Guidelines of Project Implementation and Manpower Emolument under various extramural projects entrusted by different Ministries/Departments to NATMO, has been issued on.....and is circulated for all concerned as listed below: -

Distribution:

1. Director, NATMO (for kind information)
2. PS to the Director
3. Head of Office
4. Under Secretary, DST (for kind information and record)
5. All divisional heads (.....)DDs, AD (OL), ROs/SOs of NATMO
6. DDO - NATMO
7. In-charge, Store, NATMO
8. In-charge, Data Centre for upload in NATMO website
9. Notice Board

This is issues with the approval of Competent Authority.

Encl: As above.

Sraboni Bhattacharya (Pakrasi)
04/07/2025

[Sraboni Bhattacharya (Pakrasi)]

Deputy Director &
Head of Office

भारत सरकार
विज्ञान एवं प्रौद्योगिकी विभाग
विज्ञान और प्रौद्योगिकी मंत्रालय
राष्ट्रीय एटलस एवं थीमैटिक मानचित्रण संगठन



GOVERNMENT OF INDIA
DEPARTMENT OF SCIENCE & TECHNOLOGY
MINISTRY OF SCIENCE & TECHNOLOGY
NATIONAL ATLAS & THEMATIC MAPPING ORGANISATION

REVISED OFFICE MEMORANDUM

Subject: Revised Guidelines for engagement of manpower for Project Implementation and Emoluments under Various Extramural Projects Entrusted by Different Departments to NATMO.

1. In supersession of earlier O.M. No. T- ExDp/1/2025-PES/1893 dated 16/06/2025 the revised guidelines for engagement of Project Personnel for implementation of various extramural projects entrusted by different departments to NATMO is being issued as under.

Guidelines on emolument and selection process for engagement of Project Personnel on short term contract basis.

Sl. No	Designation/ Manpower Position	Essential Qualification and Experience	Monthly Emolument
01	Senior Programme Officer	Ph.D. in Geography/ Geology/ Geoinformatics/ Geographical Information System and Remote Sensing/ Geomatics or Geospatial Technology or related subject from a recognised University / institute with six years' field experience in implementation of mapping/ cartographical projects	Rs. 78,000/- (Consolidated)
02	ICT Expert/ Programme Professional	MCA or BE/ B Tech in Computer Science or NIELIT B Level or A Level with domain expertise in Hardware and Networking with five years' experience in implementation of ICT/ Geospatial projects	Rs. 48,000/- (Consolidated)
03	Senior Project Assistant/ Senior Technical Assistant	Master's Degree in Geography/ Geology/ Geoinformatics/ Geographical Information System and Remote Sensing/ Geomatics or Geospatial Technology or B.Tech / M.Tech in Geoinformatics / Civil Engineering or related subject from a recognised University / institute with five years' experience in implementation of mapping/ cartographical projects.	Rs. 42,000/- (Consolidated)
04	Project Assistant/ Technical Assistant	Master's Degree in Geography/ Geology/ Geoinformatics/ Geographical Information System and Remote Sensing/ Geomatics/ Geospatial Technology or B.Tech / M.Tech in Geoinformatics / Civil Engineering or related subject from a recognised University / institute with two years' experience in implementation of mapping/ cartographical projects.	Rs. 37,000/- (Consolidated)
05	GIS Assistant/ Map Assistant/ Junior Project Assistant	Bachelor Degree in Geography/ Geology/ Geoinformatics/ Geographical Information System and Remote Sensing/ Geomatics or Geospatial Technology or B.Tech in Geoinformatics / Civil Engineering or related subject or Diploma in Geographical Information System/ Remote Sensing/ Geo-informatics from a recognised University /institute with two years' experience in data presentation/ mapping.	Rs. 20,000/- (Consolidated)

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2. The monthly emoluments of respective posts/ designations is fixed as a consolidated amount, depending on the quantum of workload and experience of the person. The above emoluments will be applicable w.e.f. 01.07.2025.

3. The number of persons to be engaged under a specific project will be decided as per the recommendations of the respective Expert Committee/ Project Advisory Committee.

4. Selection process: -

a. Applications received, will be examined and scrutinised by an Expert Committee/Selection Committee/Project Advisory Committee for assessing the suitability of the candidates.

b. Shortlisted candidates will be called for interview before the above committee. On the date and time fixed for interview, the applicant will present himself/herself before the selection committee, at his/her own cost (no TA/ DA will be admissible for interview), with following original documents: -

- i. Hard copy of application
- ii. Details of work experience
- iii. Aadhaar Card proof
- iv. Proof of qualification
- v. Medical certificate issued by Government Hospital

c. A weightage-based assessment shall be done for preparing a panel of recommended candidates on merit basis. The weightage would be based on the following:

- (i) Qualification and work experience (60%)
- (ii) Interview (40%)

d. Letter of engagement will be issued to the selected candidates and they have to join their duty within 15 days of issue of the engagement letter.

5. This issues with the approval of the competent authority.

Sraboni Bhattacharya (Parkrai)
04/07/2025

(Sraboni Bhattacharya Parkrai)
Deputy Director & Head of Office

उप. निदेशक
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