

4. 1. : Head Clerk
 2. : 5* (2004)
 *Subject to variation dependent on workload.
 3. : General Central Services, Group 'C', Non-Gazetted, Non-Ministerial.
 4. : Rs. 4500-125-7000
 5. : Selection
 6. : No
 7. : Not applicable
 8. : Not applicable
 9. : No
 10. : Not applicable
 11. : By promotion
 12. : Promotion from the grades of Upper Division Clerk, Care Taker with five years service in the respective grades rendered after appointment thereto on regular basis.
 13. : **Group 'C' Departmental Promotion Committee consisting of :—**
 (1) Head of Department or Joint Director,
 National Atlas and Thematic Mapping Organisation —Chairman
 (2) Deputy Director (by rotation),
 National Atlas and Thematic Mapping Organisation —Member
 (3) Senior Administrative Officer,
 National Atlas and Thematic Mapping Organisation —Member
 14. : Not applicable
 5. 1. : Senior Store Assistant
 2. : 1* (2004)
 *Subject to variation dependent on workload.
 3. : General Central Services, Group 'C', Non-Gazetted, Non-Ministerial.
 4. : Rs. 4500-125-7000
 5. : Selection
 6. : No
 7. : 27 years
 (Relaxable for Government servants upto 40 years in accordance with the instructions or orders issued by the Central Government.)
Note 1 : The crucial date for determining the age-limit shall be the closing date for receipt of applications from the candidates (and not the closing date for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu and Kashmir, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).
Note 2 : In case of recruitment made through the Employment Exchange, the crucial date for determining the age limit shall be the last date upto which the Employment Exchanges is asked to submit the names.
 8. : **Essential :**
 (i) Degree of a recognized University with three years experience of Store keeping including keeping of records thereof in a Drawing office or Research Organisation or Government Office or undertakings.
Desirable : (i) Experience of making purchase of Stores through tender Director General of Supplies and Disposals etc.
 (ii) Knowledge of Central Government rules and regulations.
 9. : No
 10. : Two years (for direct recruits)

11. : By promotion failing which by direct recruitment.
12. : Promotion from the grade of Store Assistant with five years service in the grade rendered after appointment thereto on regular basis.
13. : **Group 'C' Departmental Promotion Committee consisting of :—**
 - (1) Head of Department or Joint Director,
National Atlas and Thematic Mapping Organisation —Chairman
 - (2) Deputy Director (by rotation),
National Atlas and Thematic Mapping Organisation —Member
 - (3) Senior Administrative Officer,
National Atlas and Thematic Mapping Organisation —Member
14. : Not applicable
6. 1. : Accountant
2. : 1*(2004)
*Subject to variation dependent on workload.
3. : General Central Services, Group 'C', Non-Gazetted, Non-Ministerial.
4. : Rs. 4500-125-7000
5. : Selection
6. : No
7. : Not applicable
8. : Not applicable
9. : No
10. : Not applicable
11. : By promotion
12. : Promotion from the grades of Upper Division Clerk and Care Taker with five years service in the respective grades rendered after appointment thereto on regular basis.
13. : **Group 'C' Departmental Promotion Committee consisting of :—**
 - (1) Head of Department or Joint Director,
National Atlas and Thematic Mapping Organisation —Chairman
 - (2) Deputy Director (by rotation),
National Atlas and Thematic Mapping Organisation —Member
 - (3) Senior Administrative Officer,
National Atlas and Thematic Mapping Organisation —Member
14. : Not applicable
7. 1. : Technical Assistant (Process)
2. : 4*(2004)
*Subject to variation dependent on workload.
3. : General Central Services, Group 'C', Non-Gazetted, Non-Ministerial.
4. : Rs. 4500-125-7000
5. : Selection
6. : No