



राष्ट्रीय एटलस एवं थिमैटिक मानचित्रण संगठन
National Atlas & Thematic Mapping Organisation
Government of India, (Department of Science & Technology)

SUMMER INTERNSHIP-2026

1. About NATMO: National Atlas and Thematic Mapping Organisation (NATMO) is a subordinate office under the Department of Science & Technology, Ministry of Science & Technology, Government of India. It's headquartered in Kolkata and serves as the nodal agency for preparing thematic maps and atlases for the country. Pioneer in thematic mapping services since its inception in 1956, NATMO is the only agency of the country catering to the requirements of thematic maps and atlases for different sectors. The Mandate of NATMO is for preparing and updating National, School, and State Atlases in multiple languages, along with developing thematic maps and digital cartographic databases. It supports sustainable planning by mapping natural resources at the district level and providing utility-based mapping services. The organisation also promotes geographical research and training, including services for visually impaired and low-vision individuals.

2. The Internship will be on unpaid / non-sponsored basis.

3. Objectives of the programme: The programme has the following stated objectives:

- To allow young academic talent to be associated with the NATMO's work for mutual benefits.
- The "interns" shall have an opportunity to know about the Government functioning, Development Policy & implementation on "National Geospatial Policy, 2022" etc.

4. Overview of Internship Programme

4.1 Name of the Programme: SUMMER INTERNSHIP - 2026

4.2 Purpose: To allow short term exposure of "selected candidates" with the different works of NATMO, Government of India as "Interns".

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4.3 Domains/ Areas available for Internship:

- Cartography
- Remote sensing and GIS
- Thematic Mapping

4.4 Eligibility: Bonafide students of any recognized College/University/Institution within India or abroad, fulfilling following conditions are eligible to apply for the internship:

- a. Under-Graduate students, having completed/appeared in the term end examinations of second year/4th semester of the Bachelor Degree course.
- b. Graduate students having completed/appeared in the term end examinations of first year/2nd semester of their Post Graduate programme or perusing PhD/research.
- c. The students who have appeared in the final examination or just completed Graduation/PG and waiting for admission for higher studies may also be considered for Internship.

4.5 Duration: The duration of internship shall be eight weeks (2 months). Interns not completing the requisite period will not be issued any certificate.

4.6 Place of Internship: The Internship will be offered at Rashtriya Atlas Bhavan (RAB), Kolkata.

4.7 Number of Interns: NATMO has maximum 15 intake capacity for internship.

4.8 The Heads of Divisions can take a maximum of 5 (five) interns for Internship at a time. This number may be relaxed beyond 5 (five) with the permission of the Director, NATMO. The decision of the Screening Committee regarding the suitability of a candidate as intern shall be final and binding.

4.9 Logistics & Supports: Interns will be required to have their own laptops. NATMO shall provide them working space, internet facility and other necessities as deemed fit by the concerned Head of Divisions.

5. How to Apply: Interested and eligible candidates need to apply via e-mail in prescribed application form to ho.natmo@nic.in with a copy to kumarvikas77@natmo.gov.in. After submitting application, the copy of application shall also be post to:-

Head of Training Section/Division,
NATMO, Rashtriya Atlas Bhavan,
35, GN Block, Sector-V, Salt Lake City,
Kolkata-700091 (West Bengal)

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6. Internship Completion Certificate: A Certificate regarding successful completion of Internship shall be issued by the concerned Head of the Division in the enclosed format at Annexure 'A'.

7. Accommodation: No accommodation will be provided.

8. Date of Start and Closure of Internship programme:

SUMMER INTERNSHIP - 2026	Starting date of Application	1 st May 2026
	Last date for application through email	20 th May 2026
	Last date for application (hard copy) reach at RAB, NATMO	01 st June 2026
	Final declaration of selected candidates through website	1 st week of July
	Time Period	15 th July – 14 th September

9. Applications Procedure:

- i. Interested applicants may apply via email and are also required to send a duly filled hard copy of the application through Speed Post.
- ii. Applicants must also clearly indicate the area of interest.
- iii. The applicants who do not fulfil the eligibility conditions (please see point no. 4.4), their applications shall be rejected by the Screening Committee.

10. Selection Process:

- i. Selection will be made on a first-come, first-served basis.
- ii. The decision of the Screening Committee regarding the suitability of a candidate as intern shall be final and binding.
- iii. Shortlisted candidate will be informed through NATMO's website and e-mail. After that will go through document verification. The selected applicant has to produce original mark sheets at the time of document verification and NOC from their Head of the Department/ Principal (Annexure'B') from the College/ University/ Institution at the time of joining. it also has to be indicated in the NOC that the student would not be registered for any course

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requiring his/ her attendance in the class during the period of Internship. If any discrepancy is found, the candidature of the candidate will be cancelled by the Training Section.

- iv. The Training Section will upload the final list of selected candidates on NATMO's website.
- v. Depending upon the number of applications received against a particular domain/ area, NATMO reserves the right to fix up the eligibility criteria, limit the number of applicants to be called for a particular period and to decide about the mode of screening thereof.

11. Other Modalities of the Programme:

11.1 Attendance - While doing internship in NATMO, the candidate should have a minimum of 75% attendance and they have to mark In and Out time on daily basis. In case of less than 75% attendance no extension of internship period is allowed and no experience certificate will be issued. The attendance record and the details of work supervision shall be maintained by the concerned Heads of the Divisions.

11.2 It may be strictly observed that the conduct of the interns and their access to data shall be the sole responsibility of the concerned Head of Divisions only.

11.3 Programme Review: NATMO reserves the right to review the programme at any time. The programme so reviewed will be placed on the website of NATMO.

11.4 Relaxation: Director, NATMO will have the power to relax any of the conditions mentioned above, in respect of any deserving candidate.

11.5 Work Supervision & Reporting: The Head of the concerned Division shall be responsible for ensuring that the agreed work programme is completed satisfactorily. Interns must submit a brief report on their work and learning experience at the end of the assignment.

12. Important Rules and Conditions

- i. Interns must follow all rules, regulations, and policies applicable to employees of NATMO and maintain professional conduct at all times.
- ii. Interns must strictly maintain confidentiality and shall not disclose any information related to NATMO's work, policies, or intellectual property.
- iii. Interns shall not claim any intellectual property rights over work done and must ensure that any publication clearly states that views are personal and not of NATMO.
- iv. Interns shall not interact with media or represent NATMO to third parties without prior official permission.

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- v. Interns must be physically present as per office timings. The NATMO may disengage an Intern if the NATMO is of the view that the conduct of the Intern is not appropriate.
- vi. The NATMO may terminate the Intern with immediate effect if indiscipline and non-compliance of NATMO's policies is observed.
- vii. If an Intern decides to disengage from the NATMO, he/ she should provide 2 weeks prior notice.
- viii. Upon termination, the Intern must hand over to the NATMO, any data, papers, equipments or other assets which might have been given to the Intern by the NATMO in course of his internship with the NATMO. This will include any Badges or ID Cards which may have been issued to the Intern.
- ix. The Competent Authority of NATMO may initiate appropriate action against erring Intern and decision of the Competent Authority would be final and binding on the Intern.


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FORMAT OF INTERNSHIP COMPLETION CERTIFICATE

(To be given on Letter Head)

Dated:-.....

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Mr./ Mrs./ Ms./ Dr.
.....a student of
..... College/ University/
Institution has successfully completed his/ her Internship with National Atlas
& Thematic Mapping Organisation (NATMO), Government of India
from..... to.....

During the period of Internship he/ she worked
under.....in the following areas:

(i)

(ii)

2. He/ She has shown special flair forand
his/ her performance in preparation of the report has been rated
as.....

3. During the period of his/ her Internship programme he/ she was punctual
and hardworking.

4. I wish him/ her every success in his/ her life and career.

(Signature of the Head of the Division)

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Annexure -"B"

**FORMAT FOR NOC TO BE OBTAINED FROM
COLLEGE/ UNIVERSITY/ INSTITUTION**

(To be given on Letter Head)/ To be signed by HoD / Principal

Dated:-.....

Subject:- No Objection Certificate for NATMO Internship Programme

It is certified that Mr./ Mrs./ Ms./ Dr. is a bonafide student College/ University/ Institution ID No..... of..... Semester/ Year of (name of the programme) of this College/ University/Institution.

The College/ University/ Institution has no objection for doing the Internship programme at NATMO for the period from..... to..... It is also certified that he/ she is not registered for any course requiring his/ her attendance in the class during the said period.

The conduct of the student as recorded by the Institution has been found good/ satisfactory/ unsatisfactory.

(Signature and Seal)

Circulation/ Distribution:-

Dated

1. The Secretary to the Government of India, Department of Science & Technology, Technology Bhavan, New Mehrauli Road, New Delhi - 110 016
[Kind Attention: Shri Sanjay Kumar, Joint Secretary, SMP Division, DST with reference to DST OM F.No.]
2. NATMO Geo-Portal Division for uploading at www.portal.natmo.gov.in
3. College/ University/ Institute/ Ministries/ Departments (through e-mails).

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SUMMER INTERNSHIP 2026

[15th July – 14th September]

ORGANISED BY

National Atlas & Thematic Mapping Organisation

Department of Science & Technology, Ministry of Science & Technology
Government of India

Rashtriya Atlas Bhavan, 35 GN Block, Salt Lake, Sector V, Kolkata - 700 091

ORGANISATION AT A GLANCE

The National Atlas and Thematic Mapping Organisation (NATMO) is a premier subordinate office under the Department of Science & Technology, Government of India, headquartered in Kolkata. It was established with the foremost aim of compiling the National Atlas of India and creating specialised thematic maps to support regional planning and academic research across the nation. To its core cartographic functions, NATMO undertakes high-level action research, provides specialised training in GIS and Remote Sensing for students and professionals, and leads global innovation in inclusive mapping, including the production of tactile Braille atlases for the visually impaired.

OBJECTIVES

- ★ Allow young academic talent to be associated with the NATMO's work for mutual benefits.
- ★ Learn about the Government functioning, Development Policy & implementation on "National Geospatial Policy, 2022" etc.

DOMAINS

- ★ Cartography
- ★ Remote Sensing and GIS
- ★ Thematic Mapping

ELIGIBILITY

- ★ Under-Graduate students, having completed/appeared in the term end examinations of second year/4th semester of the Bachelor Degree course.
- ★ Graduate students having completed/appeared in the term end examinations of first year/2nd semester of their Post Graduate programme or perusing PhD/research.
- ★ The students who have appeared in the final examination or just completed Graduation/PG and waiting for admission for higher studies may also be considered for Internship.

DATE AND DURATION

15th July – 14th September (2 months)

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NUMBER OF PARTICIPANTS

15 seats

HOW TO APPLY

Interested and eligible candidates need to apply via e-mail in prescribed application form to ho.natmo@nic.in with a copy to kumarvikas77@natmo.gov.in.

After submitting application, the copy of application shall also be post to :
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NATMO, Rashtriya Atlas Bhavan,
35, GN Block, Sector-V, Salt Lake City,
Kolkata-700091 (West Bengal)

SELECTION PROCEDURE

- ★ Selection will be made on a first-come, first-served basis.
- ★ The decision of the Screening Committee regarding the suitability of a candidate as intern shall be final and binding.
- ★ Shortlisted candidate will be informed through NATMO's website and e-mail. After that will go through document verification.

IMPORTANT NOTE

- ★ The Internship will be on unpaid / non-sponsored basis.

FOOD AND ACCOMMODATION

No food and accommodation will be provided

IMPORTANT DATES

- ★ Starting date of Application
1st May 2026
- ★ Last date for application through email
20th May 2026
- ★ Last date for application (hard copy) reach at RAB, NATMO
01st June 2026
- ★ Final declaration of selected candidates through website
1st week of July
- ★ Time Period
15th July - 14th September

VENUE

Rashtriya Atlas Bhavan,
35 GN Block, Salt Lake, Sector V, Kolkata -
700 091

CONTACT DETAILS

Dr. Md. Amjad Khan,
Deputy Director,
NATMO
Rashtriya Atlas Bhavan,
35, GN Block, Sector V,
Salt Lake, Kolkata-700091
Mobile: 033-2334-3699
Email: amjad.natmo@gov.in

National Atlas & Thematic Mapping Organisation

Department of Science & Technology, Ministry of Science & Technology
Government of India

Rashtriya Atlas Bhavan, 35 GN Block, Salt Lake, Sector V, Kolkata - 700 091

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राष्ट्रीय एटलस एवं थीमैटिक मानचित्रण संगठन
National Atlas & Thematic Mapping Organisation
Government of India, (Department of Science & Technology)

FORM FOR INTERNSHIP PROGRAMME
AT NATMO, KOLKATA
(To be filled in by the Applicant)

Affix Recent
Passport Size
Photo

1. Personal Information			
Name (Capital Letter)			
Date of Birth		Gender	
Correspondence Address			
Nationality		Phone No.	
Mobile No.		Email Id	

2. Parents'/Guardian's Contact Information			
Parents'/Guardian's Name		Relation	
Phone No.		Mobile No.	
E-mail			

4. Educational Qualification:							
Sl. No.	Name of Board/ University/ Institute	Examination Passed	Discipline / Subject	Year of Joining (month/year)	Year of Completion (month/year)	Percentage (%)	Pursuing/ Completed
1							
2							
3							
4							
5							

3. Institute Information			
Name of the Institution			
Address			
Degree/Programme		Department	

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5. Category of Internship:

Summer Internship

Winter Internship

6. Desired Domain/ Area of Interest:

I declare that the information given by me is true, correct and to the best of my knowledge and nothing has been concealed.

(Signature in full)

Name:

Place of submission:

Date:

Note:

(1) Application should be filled in the above proforma only; no other format will be accepted.

(2) Attached self-attested copies of necessary document with this application.

(For Office use only)

Application Form: Accepted / Rejected

Registration Number (if accepted):

Month of Internship

Domain allotted

Place of Internship allotted (with Division)

Remarks, if any:

(Signature of I/C, Training)

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